

Junior Project Manager

You can be passionate about working in creative agencies that handle major shopping centres, top retail brands, or the beverages you enjoy in your leisure time.

At Scienseed, we do none of that.

We are dedicated to exploring new ways of communicating climate change to policymakers. We explain through animations how to create bacteria that can detect landmines or run a cinema positioning campaign on the future of biomedicine.

As you can see on our website, we are a cutting-edge creative agency specialized in scientific content, working in **communication, advertising, and marketing**. We undertake small projects lasting a couple of weeks to large projects spanning several years.

Our clients include **major foundations, research centers, and technological start-ups** aiming to showcase their latest research.

Currently we are looking for a Project Manager to strengthen our project team. Your role will involve being **the key point of contact with clients** and coordinating content and design teams. We want you to help us kickstart projects successfully, ensure seamless communication between clients and the team throughout the project's duration, and conclude each project with excellence.

What are we looking for?

We would like the person joining our team to have:

- **Experience:** While we don't require extensive years of experience, it is important that you have some prior experience in this field. Knowing your strengths and weaknesses is crucial. You'll be able to assist us effectively if you already have a good grasp of the profession and can handle various tasks without any mishaps.
- **Curiosity:** Our team is small, and we deal with incredibly interesting content. Both factors provide ample opportunities for innovation, and you'll enjoy the journey more if you are naturally curious.
- **Organization:** The ability to handle multiple projects, setting deadlines and priorities efficiently. In other words, we need someone organized and responsible.



- **Intelligence and Creativity:** Account management is not a dull and repetitive job. Each project, client, and person is unique, and we seek individuals with resourcefulness who relish the idea of not doing the same thing every day.
- **Negotiation Skills:** Preparing original budgets requires tact with suppliers and clients. You should be comfortable preparing budgets and be willing to diplomatically decline client requests if necessary.
- **Good level of English and Spanish:** This position mainly focuses on Spanish accounts, although most of our clients are international, and some of our team members as well. It would be advantageous if you are versatile and can handle all kind of projects.

Additionally, we highly value:

- Passion for photography, design, cinema, etc., with a discerning eye: Having good taste and staying up to date adds significant value.

What do we offer?

Join a pioneering agency that is growing and leading the sector. We are a young company with diverse and interesting people from various backgrounds, including those with experience in editorial work, agencies, laboratories, and both small and large enterprises. Our team is genuinely multidisciplinary.

We provide a flexible schedule and a predictable 7.5-hour workday. You'll know when you start and when you finish. Oh, and two other flexible aspects: vacation time and remote work options.

As we are open to applicants with junior experience level, we do not have a specific salary offer. However, we offer a range of 21,000 to 24,000 euros gross annually.

How to apply?

Please write an email to careers.projects@scienseed.com with a cover letter and your CV.

